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# The Independent Living Service Pilot

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Appendix K

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Screen Print of the Workbook

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Cut Copy Paste Format Painter Clipboard

Arial 10 Font

Wrap Text Merge & Center Alignment

Number

Conditional Formatting Format as Table Cell Styles Styles

Insert Delete Format Cells


AutoSum Fill Clear Sort & Filter Find & Select Editing

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F19

**The Independent Living Service  
Quarterly Monitoring Workbook**

Quarter Begins	3 January 2011
Quarter Ends	4 April 2011
Support Worker	
Office Location	
Weekly Working Hours	37
Establishment Support Hours	37
Caseload	



**CARRICKHOUSING**  
TREVOW KONTETH KARREK

Support Worker Summary Sheet Alarm Only Low Band Medium Band High Band Transitional Band Week 1 Week 2 Week 3 Week 4 Week 5 Week 6 Week 7 Week 8 Week 9

Ready 100%

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X89 =SUM(X9:X88)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
1														<b>ALARM ONLY</b>														
2	<b>Support Worker</b>			<b>Location</b>										<b>ALARM ONLY</b>														
3														<b>ALARM ONLY</b>														
4	<b>Quarter begins</b>			<b>03/01/11</b>										<b>Current Support Input</b>														
5														<b>Current Support Input</b>														
6	<b>Today's Date</b>			<b>09/02/11</b>										<b>Outcome Domains</b>														
7														<b>Outcome Domains</b>														
8	Client No	Ref No	Title	Inits	Surname	Address (First Line)	Postcode	Primary Group	Second Group	Into Band	Review Date	Weeks in Band	Support Change?	Reason	Comment	Enj. Well	Enjoy & Achieve	Be Healthy	Stay Safe	Positive Cont.	Total Time							
75	67														#N/A													
76	68														#N/A													
77	69														#N/A													
78	70														#N/A													
79	71														#N/A													
80	72														#N/A													
81	73														#N/A													
82	74														#N/A													
83	75														#N/A													
84	76														#N/A													
85	77														#N/A													
86	78														#N/A													
87	79														#N/A													
88	80														#N/A													
89	<b>Totals</b>																											
90																												
91																												
92																												
93																												

Support Worker Summary Sheet Alarm Only Low Band Medium Band High Band Transitional Band Week 1 Week 2 Week 3 Week 4 Week 5 Week 6 Week 7 Week 8 Week 9

Ready 95%





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V22 =SUM('Week 1:Week 13'!N36)\*15

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	
1	<div style="background-color: yellow; padding: 5px;"> <p><b>Support Worker</b> <input type="text"/> <b>Location</b> <input type="text"/> <b>HIGH BAND</b></p> <p><b>Quarter begins</b> <input type="text" value="03/01/11"/></p> <p><b>Today's Date</b> <input type="text" value="09/02/11"/> <b>Key Support Dates</b> <input type="text"/> <b>Current Support Input</b></p> <p style="text-align: center;"><b>Outcome Domains</b></p> </div>																												
2																													
3																													
4																													
5																													
6																													
7																													
8	Client No	Ref No	Title	Inits.	Surname	Address (First Line)	Postcode	Primary Group	Second Group	Into Band	Review Date	Weeks in Band	Support Change?	Reason	Comment	Eo. Well.	Enjoy & Achieve	Be Healthy	Stay Safe	Positive Cont.	Total Time								
33	25														#N/A														
34	26														#N/A														
35	27														#N/A														
36	28														#N/A														
37	29														#N/A														
38	30														#N/A														
39	31														#N/A														
40	32														#N/A														
41	33														#N/A														
42	34														#N/A														
43	35														#N/A														
44	36														#N/A														
45	37														#N/A														
46	38														#N/A														
47	39														#N/A														
48	40														#N/A														
49	<b>Totals</b>																												
50																													

Ready 95%

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S18 =SUM('Week 1:Week 13'!K22)\*15

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
1	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>Support Worker</b> <input type="text"/></p> <p><b>Quarter begins</b> <input type="text" value="03/01/11"/></p> <p><b>Today's Date</b> <input type="text" value="09/02/11"/></p> </div> <div style="width: 30%; text-align: center;"> <p><b>Location</b> <input type="text"/></p> <p><b>Key Support Dates</b> <input type="text"/></p> </div> <div style="width: 20%; text-align: center;"> <p><b>TRANSITIONAL BAND</b></p> <p><b>Current Support Input</b></p> <p><b>Outcome Domains</b></p> </div> </div>																											
2																												
3																												
4																												
5																												
6																												
7																												
8	Client No	Ref No	Title	Inits.	Surname	Address (First Line)	Postcode	Primary Group	Second Group	Into Band	Review Date	Weeks in Band	Support Ended	Reason	Comment	Ec. Well.	Enjoy & Achieve	Be Healthy	Stay Safe	Positive Cont.	Total Time							
9	1												Yes		#N/A													
10	2												Yes		#N/A													
11	3												Yes		#N/A													
12	4												Yes		#N/A													
13	5												Yes		#N/A													
14	6												Yes		#N/A													
15	7												Yes		#N/A													
16	8												Yes		#N/A													
17	9												Yes		#N/A													
18	10												Yes		#N/A													
19	<b>Totals</b>																											
20																												
21																												
22																												
23																												
24																												
25																												
26																												

Ready

Support Worker Summary Sheet Alarm Only Low Band Medium Band High Band **Transitional Band** Week 1 Week 2 Week 3 Week 4 Week 5 Week 6 Week 7 Week 8 Week 9

95%

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B13 Transitional Band

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1		Support Worker				The Independent Living Service Weekly Monitoring Sheet															
2		Office Location																			
3																					
4																					
5																					
6																					
7		Current Caseload					Current Support Needs														
8																					
9		Week Commencing		3 January 2011		Outcome Domains															
10																					
11																					
12			Ref No	Title	Inits.	Surname	Date into Band	Review Date	Ec. Well.	Enjoy & Achieve	Be Healthy	Stay Safe	Positive Cont.	Time							
13		Transitional Band	1																		
14			2																		
15			3																		
16			4																		
17			5																		
18			6																		
19			7																		
20			8																		
21			9																		
22			10																		
23		Transitional Band	1																		
24			2																		
25			3																		
26			4																		
27			5																		
28			6																		
29			7																		

Ready



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Ruler Formula Bar Gridlines Headings Message Bar Show/Hide

Zoom 100% Zoom to Selection

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Split Hide Synchronous Scrolling Reset Window Position Window

Save Workspace Switch Windows Macros

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AA21

1	Independent Living Service - Quarter End Summary Sheet		Support Worker		0			
2	Quarter Begins		3 January 2011					
3	Quarter Ends		4 April 2011					
4	Client Groups in Quarter		Alarm Only	Low Band	Med Band	High Band	Trans Band	Totals
5			Prim. Second.	Prim. Second.	Prim. Second.	Prim. Second.	Prim. Second.	Prim. Second.
6	None		0 0	0 0	0 0	0 0	0 0	10 0
7	Older People		0 0	0 0	0 0	0 0	0 0	0 0
8	Learning Disability		0 0	0 0	0 0	0 0	0 0	0 0
9	Mental Health		0 0	0 0	0 0	0 0	0 0	0 0
10	Domestic Violence		0 0	0 0	0 0	0 0	0 0	0 0
11	Physical or Sensory Disability		0 0	0 0	0 0	0 0	0 0	0 0
12	Other		0 0	0 0	0 0	0 0	0 0	0 0
13	Service Outputs in Quarter		Alarm Only	Low Band	Med Band	High Band	Trans Band	Totals
14	Completed a programme of support and no longer need the service.		0	0	0	0	0	0
15	Mvd on frm acc. based svc to ind hsg, with/without long-term support		0	0	0	0	0	0
16	Moved to (other) sheltered accommodation		0	0	0	0	0	0
17	Moved to (other) long-term supported housing		0	0	0	0	0	0
18	Died		0	0	0	0	0	0
19	Committed suicide		0	0	0	0	0	0
20	Taken into custody		0	0	0	0	0	0
21	Entered a long-stay hospital or hospice		0	0	0	0	0	0
22	Entered an acute psychiatric hospital		0	0	0	0	0	0
23	Moved to a care home		0	0	0	0	0	0
24	Moved to a nursing care home		0	0	0	0	0	0
25	Moved to short-term supported housing		0	0	0	0	0	0
26	Evicted *		0	0	0	0	0	0
27	Abandoned tenancy *		0	0	0	0	0	0
28	Unknown / lost contact		0	0	0	0	0	0

Transitional Band Week 1 Week 2 Week 3 Week 4 Week 5 Week 6 Week 7 Week 8 Week 9 Week 10 Week 11 Week 12 Week 13 Quarter End KPI 1 SP Monitoring 2

Ready 84%

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M25  $= (M9/M23)*100$

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T		
1	<b>KPI 1 - Percentage of vulnerable people maintaining independent living</b>																					
2																						
3	1	Completed a programme of support and no longer need the service											0									
4	2	Moved on from an accommodation based service to independent housing, with or without long-term support											0									
5	3	Moved to (other) sheltered accommodation											0									
6	4	Moved to (other) long-term supported housing											0									
7	5	Died											0									
8	6	How many clients receiving the service at the end of the quarter?											0									
9	7	Total clients at the end of the quarter + those who died or moved to independent housing											0									
10																						
11	8	Committed suicide											0									
12	9	Taken into custody											0									
13	10	Entered a long-stay hospital or hospice											0									
14	11	Entered an acute psychiatric hospital											0									
15	12	Moved to a care home											0									
16	13	Moved to a nursing care home											0									
17	14	Moved to short-term supported housing											0									
18	15	Evicted											0									
19	16	Abandoned tenancy											0									
20	17	Unknown/lost contact											0									
21	18	Total: boxes 8 to 17											0									
22																						
23	19	Box 7 plus box 18											0									
24																						
25	20	Clients who established or maintained independent living as % of all clients in the quarter											=DIV/0!									
26																						
27																						
28																						

Transitional Band Week 1 Week 2 Week 3 Week 4 Week 5 Week 6 Week 7 Week 8 Week 9 Week 10 Week 11 Week 12 Week 13 Quarter End KPI 1 SP Monitoring 2

Ready 100%

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C14 0

Monitoring Data								
Total number of clients by primary and secondary client group (all bands)								
Primary Need								
		OP	LD	MH	DV	PSD	Other	Total
Secondary Need	None	10	0	0	0	0	0	0
	PSD	0						0
	DV	0						0
	MH	0						0
	LD	0						0
	OP	0						0
	Other	0						0
Total	0	0	0	0	0	0	0	0
Key: OP = Older Person, LD = Learning Disability, MH = Mental Ill Health, DV = Domestic Violence, PSD = Physical/Sensory Disability								
Total number of clients by banding at the end of the quarter								
Total number of clients in alarm band at the end of the quarter								0
Total number of clients in band 1 at the end of the quarter								0
Total number of clients in band 2 at the end of the quarter								0
Total number of clients in band 3 at the end of the quarter								0
Total number of clients in crisis band at the end of the quarter								0

Transitional Band Week 1 Week 2 Week 3 Week 4 Week 5 Week 6 Week 7 Week 8 Week 9 Week 10 Week 11 Week 12 Week 13 Quarter End KPI 1 SP Monitoring 2

Ready 100%