

LENS: Safeguarding First Response Prompts



**In Sight
Matrix**

LISTEN

Don't be judgmental

Don't hurry, Listen actively

ENVIRONMENT

Help the person to feel **safe**

Find somewhere **calm** where you can talk

Make sure the conversation is **private**

NEXT STEPS

Establish what the **person** wants

Be **transparent** about what you will do

Share **information** with the right people

Preserve **evidence** if necessary

SAFER

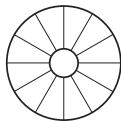
Check if immediate **help** is needed

Ensure **confidence** in what happens next

Help the person to **be safe and feel safe**

FOCUS

What to concentrate on for safeguarding concerns to be handled in the proper, timely manner.



**In Sight
Matrix**

Facts

Facilitate - do not lead •
Feelings and wellbeing • Feeding back

Objectives

Openness • Others at risk •
Organised response

Communication

Capacity • Consent • Care • Confidentiality •
Consider family/supporter

Update

Update individual and family/supporter •
Use person's own words • Update records

Safety Plan

Seriousness • Support •
Sharing information



Co-designed in a collaborative partnership between Derbyshire Safeguarding Adults Board and Leapfrog, a project at Imagination@lancaster, Lancaster University

Use this area to keep a note of dates for your meetings..

Keeping Safeguarding in Sight

End Date

Start Date

My contact is...

I can reach them by...

My question...