

Privacy notice - General Data Protection Regulation

What you need to know about how we will deal with the information you have provided.

- This data will not be retained by Lichfield District Council and will be passed to our consultants, The Housing Learning and Improvement Network (Housing LIN) for processing. No copies will be retained by the Council.
- Housing LIN will only use your personal details, such as name, telephone number and address, for the statements you have ticked, that is, entry into the prize draw and/or for the purposes of future contact. The answers you have given to the survey will be treated anonymously.
- Your data will be deleted or destroyed by Housing LIN following completion of the prize draw which will be carried out within 1 month of the closing date of the 18th November 2019. Your name and address will only be held longer if you have ticked the box saying that you agree to future contact and will only be held by Housing LIN for that purpose.
- If you wish to raise specific issues or find out more about how we hold and process your data then please contact either Housing LIN at info@housinglin.org.uk or Lichfield District Council at: **Address:** District Council House, Frog Lane, Lichfield, Staffs WS13 6YX **Telephone number:** 01543 308000 **Email address:** dpo@lichfielddc.gov.uk

Data protection officer

Lichfield District Council has a data protection officer who can be reached at the above council contact details.

Your rights

You have the right to access your information, correct inaccuracies, restrict processing of your data, and the right to have your personal data deleted. If you wish to exercise a right please contact a member of the housing team at Lichfield District Council.

Any questions or concerns?

If you have any questions, please speak to a member of housing or our Data Protection Officer in the first instance. If you have any concerns about the way we have processed your personal information, please contact the Information Commissioner at www.ico.org.uk/concerns or write to ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.